

TOWN OF SOUTHAMPTON HIGHWAY DEPARTMENT  
APPLICATION FOR ROAD OPENING

PERMIT# \_\_\_\_\_

ALTERATION OR EXCAVATION OF HIGHWAYS AND ERECTION OF POLES

TO THE:     TOWN OF SOUTHAMPTON  
              20 JACKSON AVENUE  
              HAMPTON BAYS, NY 11946

DATE \_\_\_\_\_

Application is hereby made by the undersigned, a firm/corporation, whose name and address are:

\_\_\_\_\_

To open an area in the Town ROW located at:

Address: \_\_\_\_\_

Sketch of Job:

Will there be any work performed in the paved roadway? \_\_Yes\_\_ No  
In the Town of Southampton, County of Suffolk, State of New York, in accordance with the map and plan hereto attached and forming a part hereof.

\_\_\_\_\_  
(Sign Here)

\_\_\_\_\_  
PO Address

Conditions and Restrictions

SUBJECT TO THE RIGHT OF OTHERS:

- This permit shall not be assigned or transferred without the written consent of the Superintendent of Highways
- The Superintendent of Highways shall be given one week’s notice by said applicant of the date when it intends to begin the work authorized by this permit and prompt notice of its completion.
- The said applicant hereby agrees to hold the Town harmless on account of any kind of damages which may arise during the process of the work authorized by this permit or by any reason thereof.
- The Superintendent of Highways reserves the right at any time to revoke or annul this permit should the said applicant fails to comply with the terms and conditions upon which it is granted.
- Sleeves shall be driven UNDER the highway for all highway crossings, unless permission to cross otherwise is given in writing by this office. The applicant shall substantiate the need for any pavement opening.
- Work under this permit to be commenced within ninety days from date of permit and continued in an expeditious manner.
- If and when necessary, Southampton Town Highway Department will on matters of emergency or complaint, take steps to repair opening on charge back basis to the above applicant.
- Applicant shall be responsible for restoration for one year after completion unless extended by the Superintendent of Highways.

**A check in the sum of Fifty Dollars (\$50.00) for Residential hookups and Two Hundred & Fifty (\$250.00) for all others payable to the Town of Southampton shall be charged per permit. Any job started prior to permit being issued will be subject to a \$250.00 fee.**  
The applicant has examined the conditions referred to in the foregoing application and permission is hereby granted.

\_\_\_\_\_  
Superintendent of Highways

\_\_\_\_\_  
Date

**NOTICE TO CONTRACTORS: PER NYS LAW NYCRR PART 753 PRIOR TO ANY WORK COMMENCING, CALL 1-800-272-4480 FOR YOUR CASE NUMBER. THIS PERMIT IS INVALID WITHOUT YOUR CASE NUMBER WRITTEN ON IT.**

## HIGHWAY SPECIFICATIONS

TOWN OF SOUTHAMPTON HIGHWAY DEPARTMENT

REVISED: 12/08/99

Highway pavement is **NOT** to be undermined.

Sidewalk where disturbed, shall be replaced to full panels of minimum size of 4' x 4' or as marked where found.

Drainage along highway is not to be obstructed.

Pedestrian and vehicle traffic is to be protected and maintained.

Barricades, whether in sidewalk or roadway area, shall have prominently displayed, for police convenience, the address and telephone number of 24-hour availability of someone who will re-establish it, in emergency.

Pedestrian and vehicle traffic is to be protected and maintained. There shall be no unprotected or unlighted drop offs or obstacles at any time. Open holes shall be fenced or guarded. The permittee is required to pay all costs involved by the Town, including man-hours, and equipment used necessary to correct any unsafe condition this office finds necessary to correct, on a charge-back basis.

The applicant shall furnish this office with a telephone number of availability (24 Hr Basis) where a demand for emergency repairs shall be immediately honored. Otherwise, he is required to pay the cost of hire by this office of any available contractor to make these emergency repairs. The applicant is required to thus assume all obligation for emergency repairs which are made whether the need arises as a result of his contractor's work or by storm damage done to his work or by any other means which renders his contractor's work area unsafe in the opinion of this office; and he agrees that all such charges for emergency repair done by or at the request of the Town will be paid by the Contractor.

Access to adjacent properties shall be maintained.

No trees may be cut or trimmed, either above or below the ground, without permission being received from this office. The applicant agrees herewith to pay for or replace any trees damaged with permission and as directed by this office.

The applicant agrees to pay all necessary expenses incident to supervision and inspection by reason of the granting of such permit, as certified by the Superintendent of Highways, such payment to be made within ten days from the rendering of the certified account. Contractor also agrees to contact 1-800-272-4480 to obtain Case Number per the requirements of NYS law # 753. **This permit is not valid without the required case number and is the sole responsibility of the Contractor.**

Topsoil and grass seed must be applied to all should areas. All work shall be done to the satisfaction of the Town Superintendent of Highways and restoration shall be done to his/her satisfaction. Town specifications shall apply in all cases where pertinent; this is to be determined by the Town Superintendent of Highways.